

BAY AREA HOSPITAL DISTRICT BOARD MEETING
January 10, 2023 MINUTES
Bay Area Hospital Myrtle Conference Room @ 6:05 pm

BOARD EDUCATION SESSION – Financial Recovery – portfolio decisions

CALL TO ORDER

Dr. Tom McAndrew, MD, Board Chairperson, called the Bay Area Hospital (BAH) District Board meeting to order at 6:05 pm. A quorum was present.

BOARD ATTENDANCE

Chairperson Tom McAndrew, MD; Donna Rabin, MD; Barb Taylor; Troy Cribbins; Carma Erickson-Hurt; and introducing Brianna Hanson, new Board member recruit (*board vote for approval to follow*).

ABSENT

Dr. El Youssef, Chief of Staff - Excused

STAFF ATTENDANCE

Brian Moore, CEO; Jennifer Collins, CNO; Kelli Dion, CQO; Clay England, CHRO; Mary Lou Tate, CFO; Patrick Varga, CIO; Kim Winker, Director of Marketing; Denise Bowers, EA

LEGAL COUNSEL

Megan Kronsteiner, Esq. was present.

PUBLIC ATTENDANCE AND INPUT

There was no public in attendance at the meeting.

CHAIRPERSON COMMENTS – Dr. Tom McAndrew

Chairperson McAndrew introduce Ms. Brianna Hanson, board member recruit to fill the gap left with Mark Sheldon's resignation.

Action taken by the Board: Mr. Troy Cribbins moved to approve appointing Ms. Hanson to the Bay Area Hospital District Board of Directors, to finish the term of Mr. Mark Sheldon, ending on June 30, 2023, at the time of the general elections. Ms. Barb Taylor seconded the motion and it carried on call of vote.

BOARD COMMENTS

There was brief discussion regarding what role, if any, Ms. Hanson would take on the board occupied Finance Committee. It was decided that Mr. Troy Cribbins would take this role, also vacated by Mr. Sheldon, as Mr. Cribbins actively recruits new Finance Committee members.

4th QUARTER COMPLIANCE REPORT – CONSENT AGENDA

The report was included in the board packet. This item was not reviewed or voted on at this point in the meeting since the Fox Group representatives had not yet logged on to the Teams link for this meeting.

CONSENT AGENDA

The consent agenda included the December 2022 Board minutes and approved Medical Executive Committee minutes for November 2022.

- Increasing PET CT appointments to 3 days a week starting in February 2023 (up from 2 days/week) – evaluating additional days needed;
- Evaluating elimination of Nuc Med call hours for evenings, graveyard and weekends;
- Beginning to have IR clinic; revamping scheduling and prior authorization process to reduce denials and rescheduling of appointments;

A robust question and answer session followed Ms. Dion's section of the reporting.

Mr. Moore continued his service line reporting with the following:

Inpatient Volumes

- Continued focus on Length of stay (LOS);
- New process with Medicare patients to ensure payment if continued stay is not medically necessary;
- hired RN to help status surgery patients appropriately;

Surgical Volumes

- New PeriOp Director, Ms. Devin Turney, will be working on scheduling process with surgery on Thursday for surgical block time discussion; there are expectations for the use of block time to retain those blocks;
- MD Block utilization committee is meeting to update policy;
- Hired RN to help status surgery patients appropriately (also helping with prior authorizations and documentation);
- Improving tray accuracy;

Wound Care

- Evaluating need for dedicated wound care software; Mr. Patrick Varga is working with St. Charles, Ms. Kim Winker is working with staff for marketing and promotion of this service line, Ms. Dion is working with physicians – the goal for all is to increase revenue and efficiencies in this service line;
- Outsourced billing/coding;
- Evaluating third-party program management options

Cancer Care

- Working on securing additional locum MD coverage;
- Adding 2 APP positions;
- Reviewing physician schedules;
- Charge capture work with Revenue Cycle;
- Reduction of cancellations;
- Reduce number of patients waiting for prior authorization; currently there are 151 cancer patients waiting for entry into treatment;
- Partner with Cancer Center to grow volumes;
- Evaluate use of continuous abx pumps;

Outpatient Infusion

Mr. Moore asked Ms. Dion to report on Outpatient Infusion; she reported scheduling changes, and that our Process Improvement Coordinator evaluated productivity in this service line. The result was identifying a lot of white spaces (waiting) for staff and patients. Much work is being done to align productivity with volumes.

CHIEF FINANCIAL OFFICER REPORT – Ms. Mary Lou Tate, Chief Financial Officer

Ms. Tate highlighted the financials as included in the board packet.

Overall, Bay Area Hospital net income loss was \$1.9M in November vs. a budget loss of \$328K and last year's loss of \$920K. Year-to-date performance is still significantly off budget and off last year-to-date numbers by \$19.8M and \$14.8M, respectively.

CHANGE IN AGENDA ORDER

Mr. Garrett Smith, The Fox Group, joined the meeting virtually to recap highlights of the 4th Quarter Compliance Report for the board members.

Action Taken by the Board: Ms. Carma Erickson-Hurt moved to approve the 4th Quarter Compliance Report - Consent Agenda as presented in the packet. Dr. Rabin seconded, and the motion carried on call of vote.

MEDICAL STAFF CREDENTIALS REPORT – Dr. Raphael El Youssef

Dr. Lee Saltzgaber reviewed the credentialing report with the board.

EXECUTIVE SESSION

The Board went into Executive Session as authorized by ORS 192.660(2) at 7:28 pm to:

- (c) consider matters pertaining to the function of the medical staff at a public hospital*
- (f) consider information or records that are exempt by law from public inspection*
- (g) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations*
- (h) consult with legal counsel concerning the legal rights and duties of the District with regard to current litigation or litigation likely to be filed*

OPEN SESSION

Chair McAndrew reopened the meeting into public session at 7:31 pm.

Action taken by the Board: Ms. Taylor moved to approve the Credentialing Report as presented in the packet. Mr. Cribbins seconded the motion and it carried on call of vote.

MEDICAL STAFF REPORT – Dr. Raphael El Youssef

As Dr. El Youssef was excused from the meeting, there was no Medical Staff report given and Dr. Lee Saltzgaber answered some questions from the board, which led to Dr. McAndrew re-opening Executive Session.

EXECUTIVE SESSION


The board went into Executive Session as authorized by ORS 192.660(2) at 7:33 pm to:

- (c) consider matters pertaining to the function of the medical staff at a public hospital*
- (f) consider information or records that are exempt by law from public inspection*

ADJOURNMENT

There being no further business, the District Board meeting was adjourned at 7:45 pm.

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Tom McAndrew, MD, Board Chairperson

Date: 2/14/23



Donna Rabin, M.D., Secretary

Date: 2/14/23