

**BAY AREA HOSPITAL DISTRICT BOARD MEETING
February 14, 2023 MINUTES**

Bay Area Hospital Myrtle Conference Room @ 6:05 pm

BOARD EDUCATION SESSION – ECG Consulting Introductions and Decision Framework

CALL TO ORDER

Dr. Tom McAndrew, MD, Board Chairperson, called the Bay Area Hospital (BAH) District Board meeting to order at 6:06 pm. A quorum was present.

BOARD ATTENDANCE

Chairperson Tom McAndrew, MD; Donna Rabin, MD; Barb Taylor; Carma Erickson-Hurt (*via Teams*); Brianna Hanson

ABSENT

Troy Cribbins, Excused

STAFF ATTENDANCE

Brian Moore, CEO; Jennifer Collins, CNO; Kelli Dion, CQO; Clay England, CHRO; Mary Lou Tate, CFO; Lee Saltzgaber, MD, CMO; Patrick Varga, CIO; Kim Winker, Director of Marketing; Dr. El Youssef, Chief of Staff; Denise Bowers, EA

LEGAL COUNSEL

Megan Kronsteiner, Esq. was present.

PUBLIC ATTENDANCE AND INPUT

There was no public in attendance at the meeting.

CHAIRPERSON COMMENTS – Dr. Tom McAndrew

Chairperson McAndrew reported no comments and moved directly into Consent Agenda.

4th QUARTER RISK MANAGEMENT REPORT

Ms. Barb Taylor expressed her appreciation of the Risk Management Summary that was included in the board packet. Virginia Cannon, Director of Risk Management was in attendance in the event there were any questions from the Board regarding the report.

Action Taken by the Board: Ms. Barb Taylor moved to approve the 4th Quarter Risk Management Report as presented in the packet. Dr. Donna Rabin seconded, and the motion carried on call of vote.

CONSENT AGENDA

The consent agenda included the January 2022 Board minutes and approved Finance Committee and Medical Executive Committee minutes for December 2022.

Action Taken by the Board: Dr. Rabin moved to approve the Consent Agenda as presented in the packet. Ms. Carma Erickson-Hurt seconded, and the motion carried on call of vote.

QUALITY AND PATIENT SAFETY COMMITTEE (QPSC) REPORT – Dr. Donna Rabin

Dr. Rabin reported there was no QPSC meeting in January, as it was cancelled on the day of the scheduled meeting due to the Nurse Staffing Survey that was in session on campus. General information was provided about the survey, which had three purposes:

1. Follow up to the 2018 survey to ensure compliance;
2. Accountability to the Nurse Staffing law and required competencies, upon which we satisfied requirements.
3. To investigate three complaints by staff, two of which were duplicates. Questions were asked and answered

Overall the surveyors were impressed with our Nurse Staffing Co-Chairs, Rachel Beissel and Stacy Nelson. Of note was that it is incredible to see how the new nursing leaders stepped up and supported each other through this process. Ms. Jennifer Collins, CNO, remarked that one of the complaints proved to be unsubstantiated by documentation pulled from pre-Epic records. The EA team supporting the survey, Ms. Claudia Wells and Ms. Tina Warlick, organized all the staffing plans in easily accessible binders which contributed to the overall success of the survey.

Questions were asked and answered.

CHIEF EXECUTIVE OFFICER REPORT – Mr. Brian Moore, CEO

Mr. Moore updated the board on the following items:

Community Education

Mr. Moore reported that he has been out in the community providing education on the hospital with a slide presentation that has been well received. He will be making another presentation on March 1st for the Bay Area Chamber of Commerce. At the end of his presentations, he always asks how the community can help. His response is to ask for their advocacy of Bay Area Hospital, and banking referrals. We have received, and followed up on, a few of those referrals. Mr. Moore asked the board to advise if there are any groups they would like to see him present to. Mr. Moore also mentioned that Ms. Jenn Collins is working on revisions to proposed behavioral health legislation that could have a good impact here and across the state.

The board chairman mentioned a letter had been received asking for more communication from management and emphasized the importance of communications; Mr. Moore provided examples of current and on-going communications: weekly CEO letter to staff which outlines our work; in-depth communication provided at our recent employee forums, which included a recorded virtual session, available to any staff requesting.

Bay Area Hospital Financial Turnaround update – February 2023

Mr. Moore reviewed the financial turnaround update as presented in the packet. He mentioned that we have received a termination notice from Radiology Associates, who remotely read 70% to 80% of our studies; also, that we have re-engaged with Medford Radiology and have opened discussions with Tualatin Imaging about filling the gap created by Radiology Associates exit.

Also mentioned was the work that ECG is doing to assist us with project management infrastructure; currently the transition of our executive leaders in the daily meetings is being segued to ECG, who are setting the expectations of management with our staff. Leaders has expressed thankfulness for the launch of this consultant work, and agree that not every executive is necessary to every meeting.

At this time, Mr. Moore paused for questions from the board; a robust question/answer session resulted.

CHIEF FINANCIAL OFFICER REPORT – Ms. Mary Lou Tate, Chief Financial Officer

Ms. Tate reviewed the financials as included in the board packet. Overall, Bay Area Hospital net income loss was \$2.0M in December vs. a budget loss of \$339K and last year's income of \$2.5K. Year-to-date performance is still significantly off budget and off last year-to-date numbers by \$21.5M and \$19.4M, respectively, but month over month it is improving.

MEDICAL STAFF CREDENTIALS REPORT – Dr. Raphael El Youssef

Dr. Lee Saltzgeber reviewed the credentialing report with the board.

EXECUTIVE SESSION

The Board went into Executive Session as authorized by ORS 192.660(2) at 7:12 pm to:

- (c) consider matters pertaining to the function of the medical staff at a public hospital*
- (f) consider information or records that are exempt by law from public inspection*
- (g) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations*
- (h) consult with legal counsel concerning the legal rights and duties of the District with regard to current litigation or litigation likely to be filed*

OPEN SESSION

Chair McAndrew reopened the meeting into public session at 7:17 pm.

Action taken by the Board: Ms. Taylor moved to approve the Credentialing Report as presented in the packet. Mr. Cribbins seconded the motion and it carried on call of vote.

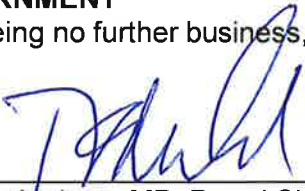
MEDICAL STAFF REPORT – Dr. Raphael El Youssef

Dr. El Youssef stated that he is in complete agreement with Mr. Moore regarding the radiology concerns. Mr. Moore advised the board that Administration will have physician support in assessing the fit and the quality of radiology solutions from an emergency room physician, a hospitalist and a surgeon.

ADJOURNMENT

There being no further business, the District Board meeting was adjourned at 7:25 pm.

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Tom McAndrew, MD, Board Chairperson

Date:

3/14/23



Donna Rabin, M.D., Secretary

Date:

3/14/23