

**BAY AREA HOSPITAL  
FINANCE COMMITTEE MEETING  
February 28, 2023 MINUTES  
Myrtle Conference Room / Microsoft Teams**

**CALL TO ORDER**

Chair Taylor called the meeting to order at 5:15 pm; requests administrative assistant to take roll call. Administrative assistant did so and established there was a not quorum in attendance at this time. Ms. Taylor asked the BAH Board Chair Dr. McAndrew to appoint a temporary member. Dr. McAndrew appointed himself in lieu of Troy Cribbins establishing a quorum. Fred Messerle, Finance Committee Member joined the meeting at 5:35 p.m.

**FINANCE COMMITTEE MEMBER ATTENDANCE**

Finance Chair Barbara Taylor; Jim Hough; Linet Samson; Fred Messerle (joined 5:35 p.m.)

**BAHD BOARD OF DIRECTORS ATTENDANCE**

Dr. Rabin; Dr. McAndrew; Brianna Hanson

**STAFF ATTENDANCE**

Clay England, CHRO; Mary Lou Tate, CFO; Patrick Varga, CIO; Kelli Dion, CQO; Jennifer Collins, CNO; Kim Winker, Director of Marketing; Sherry Horne, Controller; Brian Bowers, Materials Manager; Carla Ballou, Director Revenue Cycle; and Shanna Sheaffer EA

**LEGAL COUNSEL**

Megan Kronsteiner, Esq.

**PUBLIC ATTENDANCE**

Members of the public were in attendance

**APPROVAL OF FINANCE COMMITTEE MINUTES**

Mr. Jim Hough moved to approve the Finance Committee minutes for January 24, 2023 as presented. Ms. Linet Samson seconded. The motion carried on call of vote.

**CHAIR REPORT – Ms. Barbara Taylor**

Chair Taylor turned the meeting over to Ms. Mary Lou Tate.

**NEW BUSINESS – Ms. Mary Lou Tate**

Ms. Tate presented the two RFP Audit proposals presented in the packet, Moss Adams and Draffin Trucker. Ms. Tate outlined to two proposals.

Moss Adams met all the criteria that we set forward, with a lot of clients in Oregon and municipalities. Moss Adams is open to appearing to the Finance Committee if desired.

Draffin Trucker is currently not licensed in the state of Oregon, nor licensed to audit municipalities. If awarded the bid they would become licensed. Due to time frames this could leave us with no audit firm for this coming fiscal year. Draffin Trucker is open to appearing to the Finance Committee if desired.

Questions were asked and answered.

Mr. Jim Hough moved to accept Moss Adams as the audit firm and the proposal as presented. Ms. Linet Samson seconded. The motion carried on call of vote.

**CAPITAL EQUIPMENT REQUEST REPORT**

Mr. Brian Bowers reviewed the Capital Equipment request report as presented in the packet.

Questions were asked and answered.

**FINANCIAL RECOVERY UPDATE**

Ms. Tate reviewed the Financial Recovery and projections as presented in the packet. Ms. Tate discussed the ongoing conversations with the Bank of the West and how ECG is onsite and participating in these conversations. Meetings with local

banks are also being scheduled for possible other options. ECG has provided recommendations to management and the Executive Team is currently reviewing them.

Ms. Tate turned the conversation over to Mr. Clay England to provide an update on the current union negotiations. Bay Area Hospital will participate in a mediation session scheduled for March 9, 2023.

Questions were asked and answered.

**FINANCIAL PRESENTATION AND MONTH END RESULTS**

Ms. Sherry Horne reviewed the Financial Presentation and Month End Results as presented in the packet.

Questions were asked and answered.

**FINANCE COMMITTEE MEMBER INPUT**

Next meeting will be March 28, 2023 at 5:15 p.m.

**ADJOURNMENT**

There being no further business, the Finance Committee was adjourned at 6:00 p.m.

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Barbara Taylor, Finance Committee Chair

Date: