

**BAY AREA HOSPITAL  
FINANCE COMMITTEE MEETING  
February 27, 2024, MINUTES  
Myrtle Conference Room / Microsoft Teams**

**CALL TO ORDER**

Chair Barbara Taylor called the meeting to order at 5:15 pm; requests administrative assistant to take roll call. Administrative assistant did so and established there was a quorum in attendance at this time.

**FINANCE COMMITTEE MEMBER ATTENDANCE**

Finance Chair Barbara Taylor; Tom McAndrew, MD; Jim Hough; Fred Messerle (5:29 pm); Eric Farm and Linet Samson (5:35 pm)

**ABSENT** (*excused*)

**BAHD BOARD OF DIRECTORS ATTENDANCE**

Patrice Parrott

**STAFF ATTENDANCE**

Mary Lou Tate, CFO; Brian Moore, CEO; Jenn Collins, CNO; Kelli Dion, CQO; Dr. Lee Saltzgaber, CMO; Calvin Thomas, interim COO; Brian Bowers, Materials Manager; Sherry Horne, Controller; and Shanna Sheaffer, EA

**LEGAL COUNSEL**

Megan Kronsteiner, Esq.

**GUEST SPEAKERS**

MacGregor Hall, Deschutes

**PUBLIC ATTENDANCE**

Members of the public were in attendance

**APPROVAL OF FINANCE COMMITTEE MINUTES – Ms. Barbara Taylor, Chairperson**

Mr. Jim Hough moved to approve the Finance Committee minutes for January 23, 2024, as presented in the packet. Mr. Tom McAndrew seconded. The motion carried on call of vote.

**Deschutes – Mr. MacGregor Hall**

Mr. MacGregor Hall presented the Defined Benefit Plan as provided in the packet. Mr. Hall provided an overview of the Bay Area Hospital Executive Summary, and how the Defined Benefit Plan works.

Ms Mary Lou Tate presented the Defined Benefit Funding Calendar Year 2024 as presented in the packet. Motion was posed to the committee to allow BAH to not fund the plan until after fiscal year ends. A review will then be conducted at that time to review the contribution, then another review will be had to decide if in position to fund at that time.

Mr. Tom McAndrew moved to approve motion as proposed and Mr. Jim Hough seconded. The motion carried on call of vote.

Questions were asked and answered.

**New Business – Mr. Brian Moore, CEO**

Mr. Brian Moore reported that the hospital is currently holding Employee Forums. These are held about three times a year. We are sharing in the forums the amount of labor we have with the volume in the hospital, we are emerging from the pandemic when the world was upside down. We have a little more control but the marketplace is still not back to normal. But it is better than what we had during the pandemic. Current plan is to get back to the new model created a few years ago. We are looking at supporting the Hospital growth goals but still supporting staff and their needs.

**CAPITAL EQUIPMENT REQUEST REPORT – Mr. Brian Bowers, Materials Manager**

Mr. Brian Bowers reviewed the Capital Equipment request report as presented in the packet.

Questions were asked and answered.

**FINANCIAL RECOVERY UPDATE – Ms. Mary Lou Tate**

Ms. Tate reviewed the Financial Recovery and projections as presented in the packet; updated the committee on the payor contract negotiations status and reviewed the cash flow projections and current trends as presented in the packet.

Questions were asked and answered.

**FINANCIAL PRESENTATION AND MONTH END RESULTS – Ms. Mary Lou Tate**

Ms. Mary Lou Tate reviewed the End of the Month Presentation and Key Performance Indicators (KPI) Review as presented in the packet.

Questions were asked and answered.

**GOOD OF THE ORDER**

Next meeting will be April 23, 2024, at 5:15 p.m.

**ADJOURNMENT**

There being no further business, the Finance Committee was adjourned at 6:33 p.m.

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Barbara Taylor, Finance Committee Chair

Date: March 26, 2024