

**BAY AREA HOSPITAL DISTRICT BOARD MEETING****June 11, 2024, MINUTES***Bay Area Hospital Myrtle Conference Room @ 6:05 pm***BOARD EDUCATION SESSION – Round table discussion****CALL TO ORDER**

Mr. Troy Cribbins, Board Chairperson, called the Bay Area Hospital (BAH) District Board meeting to order at 6:06 pm. A quorum was present.

**BOARD ATTENDANCE**

Troy Cribbins, Tom McAndrew, MD (*via Teams*); Barb Taylor; Patrice Parrott; Carma Erickson-Hurt

**ABSENT**

Kate Pina, Director of HR, Interim (*excused*)

**STAFF ATTENDANCE**

Brian Moore, CEO; Jennifer Collins, CNO; Kelli Dion, CQO; Lee Saltzgaber, MD, CMO; Mary Lou Tate, CFO; Kim Winker, Marketing & Communications Director (*via Teams*); Dr. Paavani Atluri, MD, COS (Chief of Staff); Denise Bowers, EA

**LEGAL COUNSEL**

Megan Kronsteiner, Esq.

**PUBLIC ATTENDANCE AND INPUT**

There were members of the public in attendance via Teams link.

**GUESTS**

Renee Nelson, First Community Credit Union

Rex Burgdorfer, Juniper Advisory

Chris Benson, Juniper Advisory

Ansley Murphy, Juniper Advisory

Amanda Maynard, Lovell Communications (*via Teams*)

**REPORT OF THE BOARD CHAIRPERSON COMMENTS – Mr. Troy Cribbins**

Chairperson Cribbins opened with comments regarding the open board member position; the need to fill it and the conversation had with Ms. Renee Nelson of First Community Credit Union. He stated that he would entertain a motion to approve appointing Ms. Nelson to the BAH Board of Directors at this evening's meeting. A check with Ms. Kronsteiner revealed that Ms. Nelson is able to participate in tonight's meeting and discussion but will not be approved to cast any votes until she is sworn in. .

**Action Taken by the Board:**

Ms. Barbara Taylor moved to appoint Ms. Renee Nelson to fill the board seat vacated by Donna Rabin, MD in August 2023, as previously discussed. Ms. Patrice Parrott and Dr. Tom McAndrew seconded simultaneously, and the motion carried on a call of vote with all board members present casting an approving vote.

**BOARD COMMENTS**

The board extended a rousing welcome to Ms. Nelson and the consensus was enthusiasm to work with Ms. Nelson in her new role.

## **CONSENT AGENDA**

The consent agenda included:

Board Meeting Minutes – May 14, 2024; Board Special Meeting Minutes of May 16, 2024; Board Education Session Minutes – May 14, 2024; Board Work Session Minutes – May 15, 2024; MEC Approved Minutes – April 24, 2024; Quality Approved Minutes – April 24, 2024; Finance Approved Minutes – March 23, 2024; Balanced Scorecard.

### **Action Taken by the Board:**

Ms. Barbara Taylor moved to approve the Consent Agenda as presented in the board packet. Ms. Patrice Parrott and Dr. Tom McAndrew seconded simultaneously, and the motion carried on a call of vote with all board members casting a vote of approval.

## **QUALITY AND PATIENT SAFETY COMMITTEE (QPSC) REPORT – Ms. Patrice Parrott**

Ms. Parrott reviewed the Quality Executive Summary as presented in the packet.

### **Highlights were as follows:**

- **IMCU Patient Satisfaction Presentation Update:** 3 of 3 scores on discharge information domain are within or above benchmark by 1%. 7 of 9 overall scores are within or above benchmark by 1%. There has been an increase in 9 out of 10 categories.
- **Infection Prevention Annual Plan Evaluation Report:** for 25,167 inpatient days in 2023 there was 1 Catheter-Associated Urinary Tract Infection, 1 Central Line Associated Bloodstream Infection, and 3 Ventilator Associated Events. There were 7,179 operative procedures in 2023 with 11 Surgical Site Infections.
- **The Joint Commission (TJC) Intra Cycle Monitoring Survey:** corrective action plans from the Joint Commission Intra Cycle Monitoring Survey, 6 of 6 findings remain open. One is on quarterly reporting. One is awaiting an Epic update.
- **Quality and Patient Safety Report Card**  
No catheter acquired urinary tract (CAUTI) or central line bloodstream infections (CLABSI) were found in April 2024. Patient Safety Indicator 90 (PSI 90) met the goal for March. Surgical Site Infections (SSI) and 30-day readmissions met the goal for April and February respectively. Sepsis and Mortality did not meet March goal.

## **CHIEF EXECUTIVE OFFICER REPORT – Mr. Brian Moore, CEO**

### **FINANCIAL RECOVERY**

*Hospital volumes* – monthly volumes are strong, and work continues on our cost saving initiatives and work to increase revenues.

*Quarterly update on turnover reduction* – we are strengthening the connection with employees and are proud of the steady progress taking place. Rolling 12-month turnover has declined month over month and stands at 21.6% as of May 31, 2024. These strides forward have increased patient and provider satisfaction as well.

*Board input on Advanced Health Equity Member action:* Mr. Moore discussed a recent letter we received from Advanced Health advising us of units valued at \$1.3M available for purchase from North Bend Medical Center. We have 75 days (about 2 and a half months) from the end of May to consider this potential purchase. Mr. Moore asked the board to share any history that may be useful in determining whether to exercise or waive our right of first refusal to purchase additional units in Advanced Health. The board shared that BAH purposefully took a small position to have a seat at the table of Advanced Health. Mr. Moore stated his recommendation to waive our right to purchase additional units; if additional capital were available other projects like cath lab expansion, specialty pharmacy, and physician recruitment would be higher priorities. The board was supportive of that recommendation.

### *Medical Staff*

Practicing Excellence – Dr. Steve Beeson will be on site on 6/26/24 for an 8-hour seminar focusing physicians on where we are and where we are going in the quest for improving physician collegiality, focusing on emergency medicine, general surgery, and hospitalist medicine.

### *Medical Oncology Coverage*

Dr. Cherry is returning in July to provide coverage, and Dr. Xiang will be delayed as he is currently in Japan with his father on hospice. Dr. Xiang will be on-site in mid-July. Our coverage in med oncology is less than ideal and many efforts are being made to change that status.

*OB/GYN coverage* – We have very thin coverage, with only two physicians. There have been challenges getting alignment on coverage dates, and we may have a gap in coverage this summer. We are working with the department chair to schedule three months in advance to help alleviate issues arising at the last minute.

*Interventional Cardiology coverage* – we have a coverage gap in Cath lab coverage in late June and early July and have identified a candidate this week who is being credentialed.

*Pediatric Hospitalist coverage* – this area may need board-to-board and CEO-to-CEO conversation to help resolve a severe lack of coverage. Bay Area Hospital has subsidized the current pediatric hospitalist coverage model with annual costs ranging \$500k to \$600k. Community clinics and physicians have been asked to help defray these costs by providing coverage or assisting with financial costs. Community pediatricians were unwilling to help cover newborn baby care at the hospital. The hospital will be looking at other options to maintain coverage necessary to keep our Family Birth Center operational.

## **STRATEGIC OPTION ENGAGEMENT APPROVAL**

Juniper Advisory representatives reviewed the timeline for the proposed exploration of health system affiliation. Their stated goal is to ensure the board's comfort with their approach and the strategic options. They plan to meet with the board to capture the board's key objectives at tomorrow's board work session. The board had a robust question and answer session.

Mr. Moore introduced Ms. Amanda Maynard, Lovell Communications, who joined virtually, as Ms. Lovell has been retained to assist us with our strategic process communication. There was a brief question and answer session, followed by Chairperson Cribbins' request for a motion to approve the recommendation from management to proceed with engaging Juniper Advisory.

### **Action Taken by the Board:**

Ms. Barbara Taylor moved to approve the recommendation by Mr. Brian Moore to proceed with the Strategic Options engagement of the firm, Juniper Advisory. Dr. Tom McAndrew seconded. There was a robust discussion, with questions asked and answered. The motion was unanimously passed, with all members present casting a 'yes to approve' vote.

## **FINANCE REPORT – Ms. Barbara Taylor, Treasurer BOARD ACTION TAKEN ON BUDGET RESOLUTIONS FOR FY2023-24**

A quorum of the Board was established at the start of the meeting.

**Action Taken by the Board:** Ms. Barb Taylor moved to approve the board "Resolution adopting the FY2023-24 budget and making appropriations" and "Resolution Authorizing Approval and Payment of Operating Expenses of the Bay Area Hospital District as presented in the meeting packet and as recommended at \$265,829,800 by the Finance Committee. The motion was seconded by Ms. Carma Erickson-Hurt. There was a call for questions and hearing none, the motion was carried on call of vote. These resolutions will be signed and retained with the finalized and executed minutes of this meeting.

## **BOARD ACTION TAKEN ON DISSOLUTION OF BAY AREA COMMUNITY INFORMATION AGENCY (BACIA)**

Ms. Mary Lou Tate filled the board in on the history of BACIA. This group was created by a resolution of the Bay Area Hospital District Board and, per bylaws, can be dissolved by the board. Upon dissolving BACIA, the funds, a balance of \$279,206.97, revert to BAH as unrestricted funds. Because the implementation and adoption of the EPIC EHR system in 2021 fulfilled many of the identified goals of this group, Ms. Tate's recommendation to the board is to dissolve it since the group has been inactive for 10 years. As it is still showing in our financials, we must have the financials of this group audited each year as part of the BAH Audit.

**Action Taken by the Board:** Ms. Barb Taylor moved to dissolve the BACIA group in accordance with BAH Bylaws. The motion was seconded by Dr. Tom McAndrew; the motion was carried on call of vote with all board members present casting a vote of approval.

## **FINANCIAL PERFORMANCE REVIEW**

Ms. Taylor reviewed the highlights of the last Finance Committee meeting:

April 2024 Operating Loss was \$1.87 Million vs a budget profit of \$264 Thousand

Year to date \$4.2 Million Loss vs budget loss of \$888 Thousand

April 2024 Overall Loss at \$1.9 Million due to interest expense

Year to date \$3.7 Million Loss vs budget of \$2.4 Million Loss

April 2024 Operating EBIDA – \$954 Thousand Loss

Year to date \$5.4 Million Operating EBIDA

April 2024 Cash and Cash equivalents balance is \$57.6 million, up \$1.4 Million from last month and down \$7.9 Million from June 2023.

## **MEDICAL STAFF CREDENTIALS REPORT – Dr. Lee Saltzgaber**

This report was reviewed in the Executive Session.

## **EXECUTIVE SESSION**

The Board went into Executive Session as authorized by ORS 192.660(2) at 7:31pm to:

*(c) consider matters pertaining to the function of the medical staff at a public hospital*

*(f) consider information or records that are exempt by law from public inspection*

*(h) consult with legal counsel concerning the legal rights and duties of the District with regard to current litigation or litigation likely to be filed*

## **OPEN SESSION**

Chairperson Cribbins reopened the meeting into public session at 7:33 pm.

**Action taken by the Board:** Dr. Tom McAndrew moved to approve the Credentialing Report as discussed in the Executive Session and presented in the packet. Ms. Barbara Taylor seconded the motion. There was no further discussion and the motion carried on call for vote.

## **MEDICAL STAFF REPORT – Dr. Paavani Atluri**

Dr. Atluri reiterated that Mr. Moore has a plan to fill physician positions in medical oncology; and expressed gratitude for a recent learning experience in joining the executive team in a meeting focused on mitigating near-term physician staffing needs. She emphasized our need to ramp up physician recruitment by both independent clinics as well as BAH and asked the board for any suggestions they may have on recruiting physicians; suggested that we should promote ourselves at the ACI conference coming in September. She noted that we need a minimum of 2 additional OB/GN's to safely care for our community's needs. She said she received reports from Dr. Kim James that Bay Clinic has hired one additional OB/GYN physician to start

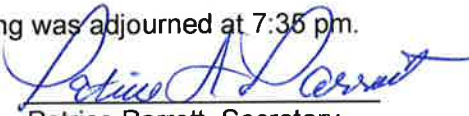
this fall. She remains hopeful for improvement and relief in the next six months. There was a brief discussion, with questions asked and answered regarding the use of locums and the challenges, financial issues and priority of physicians seeking to join our community. Mr. Moore emphasized that we must have a program in our community to support people being able to give birth at a hospital.

Dr. McAndrew thanked Dr. Atluri for making herself available for the Pediatric Hospital meetings. Dr McAndrew requested the executive assistant send reminders to the board members monthly on their rotations to attend the MEC meeting.

**ADJOURNMENT**

There being no further business, the District Board meeting was adjourned at 7:35 pm.

  
\_\_\_\_\_  
Troy Cribbins, Board Chairperson

  
\_\_\_\_\_  
Patrice Parrott, Secretary

Date: 10/8/24

Date: July 9-2024