

**BAY AREA HOSPITAL DISTRICT BOARD MEETING
July 11, 2023 MINUTES**

Bay Area Hospital Myrtle Conference Room @ 6:05 pm

BOARD EDUCATION SESSION – Scheduled Topic was Conflict of Interest Education

CALL TO ORDER

Dr. Tom McAndrew, MD, Board Chairperson, called the Bay Area Hospital (BAH) District Board meeting to order at 6:06 pm. A quorum was present.

BOARD ATTENDANCE

Chairperson Tom McAndrew, MD; Donna Rabin, MD; Barb Taylor; Cama Erickson-Hurt; Troy Cribbins

ABSENT (All Excused)

Kim Winker, Director of Marketing
Lee Saltzgaber, MD, CMO
Clay England, CHRO

STAFF ATTENDANCE

Brian Moore, CEO; Jennifer Collins, CNO; Kelli Dion, CQO; Mary Lou Tate, CFO; Patrick Varga, CIIO; Dr. El Youssef, Chief of Staff; Denise Bowers, EA

LEGAL COUNSEL

Megan Kronsteiner, Esq. (*Excused*)

PUBLIC ATTENDANCE AND INPUT

One member of the public was in attendance.

The public visitor offered feedback to the hospital regarding the accessibility of information on the BAH website. He also expressed concern regarding the community's view of BAH. He concluded with his personal experiences as former employee of BAH, and stated that he would like to know the vision of the hospital for the future.

Chairperson McAndrew thanked him for coming and sharing with the board, stating that our current vision focus is money (financial recovery) and mission (to remain able to improve the health of our community every day).

CHAIRPERSON COMMENTS – Dr. Tom McAndrew

Dr. McAndrew commented on the flurry of activity over the past year, adding that he appreciated all the wonderful cooperation working with the board in their various roles. He stated that Board roles change every two years and made the following recommendations for the board roles for 2023 – 2025.

Mr. Troy Cribbins	Board Chairperson
Dr. McAndrew	Board Vice Chairperson
Ms. Barbara Taylor	Board Treasurer
Ms. Patrice Parrott	Board Secretary

Action taken by the Board: Ms. Taylor moved to accept the Board Roles as proposed. Dr. Donna Rabin seconded the motion, which carried on call of vote.

CONSENT AGENDA

The consent agenda included the June 2023 Board minutes; June 2023 Board Education Session Minutes; June 2023 Board Work Session Minutes; June 2023 Finance Recovery Minutes, approved Finance Committee Minutes for May 2023 and approved MEC minutes for May 2023.

Action Taken by the Board: Dr. Donna Rabin moved to approve the Consent Agenda as presented in the board packet. Mr. Troy Cribbins seconded, and the motion carried on call of vote.

QUALITY AND PATIENT SAFETY COMMITTEE (QPSC) REPORT – Dr. Donna Rabin

Dr. Donna Rabin mentioned that the Intracycle Monitoring that was recently done internally was a great learning experience and she commended the Quality Division for an incredible job done. Dr. Rabin asked Ms. Kelli Dion, CQO, to provide a review of the audit process; at the end of Ms. Dion's review, questions were asked and answered. Dr. Rabin commended that thank you notes are being sent to patients from hospital staff after discharge. This has had a positive effect on patients. Ms. Dion reported that, as released in the board packet, Bay Area Hospital has received the American Heart Association's [Get With The Guidelines® - Resuscitation Silver](#) quality achievement award for its commitment to treating in-hospital cardiac arrest, ultimately helping to improve survival rates.

CHIEF EXECUTIVE OFFICER REPORT – Mr. Brian Moore, CEO

Mr. Moore reported on the following items:

Financial Recovery Update

Mr. Moore reviewed the ECG Tracking Document, as included in the packet, and remarked that while doesn't measure the impact of work already accomplished it does demonstrate the additional improvements forecasted for future months.

Ortho Update

Mr. Moore reported that Dr. Shaun Hobson has returned to taking call, joining along with Dr. Vallier and Dr. Bell.

Consulting Updates

Imagine, a team working with our consultant ECG to capture opportunities to improve our staffing.

Restorix, a consultant to our Wound Care Department, will be contracted to increase our financial performance in that area over the next year.

Home Health Closure Update

Mr. Moore shared that Mr. Clay England reported that the working relationship with the UFCW has been excellent throughout the process of bargaining over the support provided to employees following the transition of home health services.

Mr. Moore asked Ms. Jennifer Collins, CNO, to expand on his report regarding the opportunity to sell Home Health rather than complete closure. Ms. Collins reports that there are 26 people impacted; of those, 21 are waiting to talk to the potential buyer of Home Health before making a decision whether to stay with BAH in a different role or not. Census has dropped to 71 from 95; and we have stopped taking new patients. There have been 2 resignations. We will be speaking with potential buyers of the home health agency in the coming week and are waiting on more notifications of the closure to patients and their families until those conversations occur. Ms. Collins remarked that the home health staff are "doing a phenomenal job". Questions were asked and answered.

Pharmacy Update

Mr. Moore asked Mr. Patrick Varga, CIO for a brief update on impacts to Pharmacy due to recent reduction in force. Mr. Varga reported that there has been a resignation and one employee on maternity leave. There has been some pushback from staff on the return to 8 hours shifts instead of 10 hours shifts, and that is a work in progress. Questions were asked and answered.

Patient Experience Quarterly Board Report

Mr. Moore asked Ms. Collins, CNO, to review her presentation of Patient Satisfaction with the board as presented in the packet. Questions were asked and answered.

CHIEF FINANCIAL OFFICER REPORT – Ms. Barbara Taylor, Finance Committee Chairperson

Ms. Taylor deferred this month's board report to Ms. Mary Lou Tate, CFO. Ms. Tate reviewed the financials as presented in the packet. The highlights are as follows:

Financial Results for April 2023:

Overall, Bay Area hospital lost \$3.1M in May vs. a budget loss of \$508K and last year's loss of \$14.6M. One-time expenses and high benefit costs were the driver of the increased loss over run rate. Gross Revenue for the month finished strong at \$51.9 Million. Year-to-date performance of \$33.0M loss is still significantly off budget (\$28.5M); but favorable to last year-to-date loss by \$4.5M. May 2023 financials showed an Operating loss of \$2.6 Million and overall loss at \$3.1 Million. Year to date has an Operating loss of \$31.1 million and overall loss at \$33.0 million. Cash and Cash equivalents balance as of May 2023 is \$65.94 million.

Ms. Tate offered time for the board to ask questions. Dr. McAndrew gave "great kudos" to Mr. Moore and Ms. Tate for their work on turnaround. Ms. Tate concluded her report by stating that we currently have \$12M in cash the hospital's checking and we will drop to \$5M in August. Accordingly, she plans to transfer some investment account balances to the checking account to maintain the needed checking account balance.

Comprehensive documents on the hospital's finances were included in the packet. Questions were asked and answered.

MEDICAL STAFF CREDENTIALS REPORT – Dr. El Youssef, COS

Ms. Deborah Herman, Medical Staff Supervisor, reviewed a change in the format and content of the Credentialing report; additional information has been added, enabling the Board to receive this extra information to support decision making on credentialing. Dr. El Youssef reviewed the Credentials Report with the board in Executive Session.

EXECUTIVE SESSION

The Board went into Executive Session as authorized by ORS 192.660(2) at 7:16 pm to:

- (c) consider matters pertaining to the function of the medical staff at a public hospital*
- (f) consider information or records that are exempt by law from public inspection*
- (g) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations*
- (h) consult with legal counsel concerning the legal rights and duties of the District with regard to current litigation or litigation likely to be filed*

OPEN SESSION

Chair McAndrew reopened the meeting into public session at 7:28 pm.

Action taken by the Board: Ms. Taylor moved to approve the Credentialing Report after the removal of Chris Overman, CRNA from it. Dr. Tom McAndrew seconded the motion and it carried on call of vote.

MEDICAL STAFF REPORT – Dr. Raphael El Youssef, Chief of Staff

- Dr. El Youssef gave several updates to the Board;
- Dr. Bret Cook retired from North Bend Medical Center as well as Bay Area Cancer Center;
- Dr. Steven Tersigni has retired; he is in partial retirement but will not be doing administrative work;
- Dr. Bryce Inman is relocating to Australia;
- Dr. Newman, infectious disease physician, will become an Internal Medicine primary physician at Bay Clinic, and will be available to Bay Area Hospital for infection disease consults;
- North Bend Medical Center has employed Dr. El Youssef's brother, Dr. El Youssef who is an endocrinologist. He will also be available for consultation on hospital inpatients.

GOOD OF THE ORDER

Dr. McAndrew praised Dr. Bryce Inman as “an excellent leader during COVID” and would like to see him recognized as he departs.

ADJOURNMENT

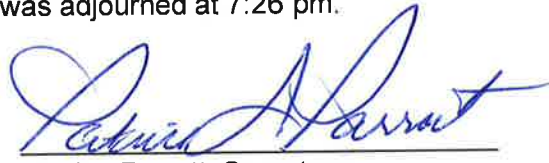
There being no further business, the District Board meeting was adjourned at 7:26 pm.

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Troy Cribbins, Board Chairperson

Date: 8/8/23



Patrice Parrott, Secretary

Date: Aug 8 - 2023