

**BAY AREA HOSPITAL DISTRICT BOARD MEETING
August 8, 2023 MINUTES**

Bay Area Hospital Myrtle Conference Room @ 6:05 pm

BOARD EDUCATION SESSION –Conflict of Interest Education, rescheduled from last month

CALL TO ORDER

Mr. Troy Cribbins, Board Chairperson, called the Bay Area Hospital (BAH) District Board meeting to order at 6:05 pm. A quorum was present.

BOARD ATTENDANCE

Chairperson Troy Cribbins; Donna Rabin, MD; Barb Taylor; Carma Erickson-Hurt; Tom McAndrew, MD; Patrice Parrott

ABSENT

Mary Lou Tate, CFO (*Excused*)

STAFF ATTENDANCE

Brian Moore, CEO; Jennifer Collins, CNO; Kelli Dion, CQO; Clay England, CHRO; Lee Saltzgaber, MD, CMO; Patrick Varga, CIO; Kim Winker, Director of Marketing; Dr. El Youssef, Chief of Staff; Denise Bowers, EA

LEGAL COUNSEL

Megan Kronsteiner, Esq.

PUBLIC ATTENDANCE AND INPUT

One member of the public was in attendance.

CHAIRPERSON COMMENTS – Mr. Troy Cribbins

Chair Cribbins asked the board if they had any comments.

Board Member Comments

Ms. Barbara Taylor asked Administration to consider adding a hospital events calendar to the website as a resource for the community. Ms. Patrice Parrott requested that the website be reviewed and made more user friendly.

Change in Agenda Order

The Risk Management report was moved up while The Fox Group was connecting virtually. They will move to later in the agenda.

Risk Management 2nd Quarter Report to Board

Ms. Virginia Cannon reviewed the report and as was presented in the meeting packet.

Action Taken by the Board: Ms. Barbara Taylor moved to approve the 2nd Quarter Risk Management Report as presented in the board packet. Ms. Carma Erickson-Hurt seconded, and the motion carried on call of vote.

Compliance 2nd Quarter Report to Board

Mr. Garrett Smith of The Fox Group attended the meeting virtually to answer any questions the board may have resulting from their review of the 2nd Quarter Compliance Report as presented in the meeting packet. Mr. Smith introduced Ms. Linda Howard, his colleague, who would be transitioning in as the Fox Group liaison to the board, replacing Mr. Smith.

Action Taken by the Board: Dr. Tom McAndrew moved to approve the 2nd Quarter Compliance Report as presented in the board packet. Dr. Donna Rabin seconded, and the motion carried on call of vote.

CHAIRPERSON REQUEST TO DEFER DISCUSSION ON BOARD COMMITTEE ASSIGNMENTS – Mr. Troy Cribbins

Mr. Cribbins reviewed the current tasks; requested that Board Committee Assignments be deferred for further board discussion to the Board Work Session tomorrow at 11:30. The board agreed to the deferral.

CONSENT AGENDA

The consent agenda included the July 2023 Board minutes; July 2023 Board Education Session Minutes; June 2023 Finance Recovery Minutes, approved Finance Committee Minutes for June 2023 and approved MEC minutes for June 2023 and the approved Quality minutes for June 2023.

Action Taken by the Board: Mr. Troy Cribbins moved to approve the Consent Agenda, with the removal of the Financia Recovery Minutes of June 2023, as presented in the board packet. Ms. Barbara Taylor seconded, and the motion carried on call of vote.

QUALITY AND PATIENT SAFETY COMMITTEE (QPSC) REPORT – Dr. Donna Rabin

Dr. Donna Rabin reported that the Intracycle Monitoring Survey revealed several areas to be addressed; corrective action plans will be created for findings at the moderate to high-risk level with monthly monitoring. Low-level risk items will be addressed through internal audits with the Tracer program. The work in patient experience continues; Dr. Rabin reported that a recent presentation by the MCU of three cycles on their PDSA was well received. There were no CAUTIs or PSI-90s. We had one central line bloodstream infection, our first in two years. Readmissions for cardiac reasons are trending up and will be reviewed by Ms. Dion and Ms. Heather Thoma; mortality was higher than expected; Dr. Rajesh Ravuri and Ms. Dion will be reviewing selected cases and taking them to the Mortality Conference. There was a robust question-and-answer session following the report

Chair Cribbins thanked Dr. Rabin for the report and stated that he would like more focus going forward on Quality matters. Board members were encouraged to attend even if not specifically appointed to the QPSC Committee.

CHIEF EXECUTIVE OFFICER REPORT – Mr. Brian Moore, CEO

Mr. Moore reported on the following items:

Bank of the West

During the negotiations and review of the debt agreement, it was discovered that language in the original agreement was very restrictive and would have required us to involve the bank in day-to-day operational decisions like moving inventory, which the bank will not want to be part of. Ron Freed agreed that this language was laborious and supported our request to remove it, but that will require a check back with the bank. Although last month, we had predicted bringing this agreement back to the board this session, this change will delay finalizing the agreement. Also delaying the final agreement: the bank's representative has agreed for reporting from BAH to drop to quarterly rather than monthly. This will necessitate more time to finalize the agreement. The consensus is that we want the document to memorialize our agreements with each other correctly. We will revisit this at the September board meeting.

Home Health

We are still moving forward with the sale of our Home Health agency; we have received great support from St. Charles on Epic concerns or issues that may arise, enabling Home Health to reopen accepting new patients to the program. We also have a couple of second position potential purchasers on standby. Eight BAH staff have accepted employment with the purchasing organization and they are able to maintain a census of 80 to 90 with that number of staff.

Advanced Health Contract

We now have a signed contract between Bay Area Hospital and Advanced Health. We have moved to a fee-for-service model versus the capitated model of the past. This new model will be dependent on properly authorized and correct billings for each individual patient encounters. We discovered that Oregon has drawn a line between healthcare services – now defined as ‘above the line’ and ‘below the line’ services. Many of these below the line services are not considered medically necessary and not eligible to be covered. In the past Bay Area Hospital was able to provide these services, and there may be some changes to care in this new model to below the line services. Ms. Mary Lou Tate, CFO, will report on this in greater detail next month.

Forums

Next week we will hold our Employee Forums, a face-to-face opportunity to update employees on the hospital goals, balanced scorecard, success and financial recovery efforts and our success in meeting those. This session will grant the opportunity to a positive look forward and will highlight our recent achievements – we are in a new fiscal year and are at the place where areas beside financial recovery can come into greater focus.

Final Thoughts

We are losing primary care providers in this area faster than our clinics can replace them. Conversations with North Bend Medical Center finds agreement with us that we need to come together as a community to focus on physician recruitment, and in finding ways to focus on a better response to removing physician frustrations and barriers to attracting and retaining physicians in our area.

St. Charles has had a change in IT Leadership and while we are reestablishing connections there Mr. Moore’s focus will be to keep the ongoing Epic challenges on the forefront to be addressed.

Balanced Scorecard

Mr. Moore reviewed the balanced scorecards as presented in the packet. We are waiting on Patient Satisfaction data to finalize the Organization Goals for FY23 but the goals area very near to complete.

Annual Organizational Goals – People, Employee Turnover

We saw great gains in nursing turnover, previously at 41%, RN turnover dropped to 21%.

CHIEF FINANCIAL OFFICER REPORT – Ms. Barbara Taylor, Finance Committee Chairperson

Ms. Taylor reviewed the financials as presented in the packet. The highlights are as follows:

June 2023 financials showed an Operating loss of \$1.2 Million and overall loss at \$1.5 Million. Year to date has an Operating loss of \$32.3 million and overall loss at \$34.5 million. We booked a \$2.6 Million entry for Defined Benefit Pension Plan expense this month that is typically done during the audit period.

Cash and Cash equivalents balance as of May 2023 is \$65.43 million, a decline of \$507 thousand from last month.

Comprehensive documents on the hospital’s finances were included in the packet. Questions were asked and answered.

MEDICAL STAFF CREDENTIALS REPORT – Dr. Lee Saltzgaber

This report was reviewed in Executive Session.

EXECUTIVE SESSION

The Board went into Executive Session as authorized by ORS 192.660(2) at 7:05 pm to:

- (c) consider matters pertaining to the function of the medical staff at a public hospital
- (f) consider information or records that are exempt by law from public inspection
- (g) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations
- (h) consult with legal counsel concerning the legal rights and duties of the District with regard to current litigation or litigation likely to be filed

OPEN SESSION

Chair McAndrew reopened the meeting into public session at 7:06 pm.

Action taken by the Board: Dr. Rabin moved to approve the Credentialing Report as presented in the packet. Dr. Tom McAndrew seconded the motion and it carried on call of vote.

MEDICAL STAFF REPORT – Dr. Raphael El Youssef, Chief of Staff

Dr. El Youssef had nothing of note to report; offered time to the board for questions, and there were none.

ADJOURNMENT

There being no further business, the District Board meeting was adjourned at 7:13 pm.

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Troy Cribbins, Board Chairperson

Date: 9/20/23



Patrice Parrott, Secretary

Date: 09/19/2023