

**BAY AREA HOSPITAL DISTRICT BOARD
EDUCATION SESSION MINUTES
August 8, 2023**

Bay Area Hospital Spruce Fir Conference Room/TEAMS Hybrid @ 5:30 pm

CALL TO ORDER

Mr. Troy Cribbins, Board Chairperson, called the Bay Area Hospital (BAH) District Board Education Session to order at 5:31 pm.

BOARD ATTENDANCE

Chairperson Troy Cribbins; Tom McAndrew, MD; Donna Rabin, MD; Carma Erickson-Hurt; Barb Taylor; Patrice Parrott

ABSENT

Patrick Varga, CIO (*excused*); Mary Lou Tate, CFO (*excused*)

STAFF ATTENDANCE

Brian Moore, CEO; Jennifer Collins, CNO; Kelli Dion, CQO; Clay England, CHRO; Lee Saltzgaber, MD, CMO; Kim Winker, Director of Marketing; Denise Bowers, EA (Executive Assistant)

LEGAL COUNSEL

Megan Kronsteiner, Esq. was present.

PUBLIC ATTENDANCE

None

CONFLICT OF INTEREST EDUCATION

Ms. Megan Kronsteiner presented an educational module on Conflict of Interest for the board. She reviewed the power point, which covered 2 types of Conflicts of Interest (COI): Potential COI and Actual COI, case study examples. For a COI to exist there must be one or a combination of the following items: action, decision, or deliberation of an actionable item. There must be one announcement per meeting of COI and that announcement must be recorded in the meetings every time a conflicted topic is discussed. Questions were asked and answered. There was also a discussion on quorum requirements; Ms. Kronsteiner will research and report back to the board.

Ms. Kronsteiner will email the most current Public Officials Guide to all board members.

The Board went into executive session at 5:50 pm. The board returned to normal session at 5:55 pm.

ADJOURNMENT

There being no further business, the District Board Education Session meeting was adjourned at 5:55 pm.


Troy Cribbins, Board Chairperson

Date: 9/20/23


Patrice Parrott, Secretary

DATE: 08-12-2023