

Bay Area Hospital District Education Session Minutes

June 15, 2026, 5:00 pm

CALL TO ORDER

The Bay Area Hospital District Joint Board & Finance Committee meeting was called to order at 4:02 pm with a quorum present.

BOARD ATTENDANCE

Simon Alonzo; Tom McAndrew; Patrice Parrott; John Uno; Brandon Saada; Kyle Stevens.

STAFF ATTENDANCE

Gretchen Nichols, CEO; Patrick Banks, CFO; Jen Culbertson, CNO; Kelli Dion, CQO; Mel Stibal, Compliance and Privacy Officer; Denise Bowers, EA

LEGAL COUNSEL

Not Present

RCA TRAINING - REVIEW OF GOVERNING BOARD AND QUALITY - KELLI DION, CQO

Ms. Dion made a presentation to better familiarize board members on RCA's (Root Cause Analysis Process). A composite of recent cases was discussed with questions asked and answered.

SENTINEL EVENT TRACKING AND NEW POLICY - KELLI DION, CQO

As part of the RCA process, a Sentinel Event Tracking and new policy will be put into place by June 30, 2026. Each week, the executive team will discuss the items, if any, and a quarterly report will be provided by Mel Stibal, Compliance Officer. Questions regarding sentinel events were asked and answered.

BYLAWS REVISIONS

A redline of the bylaws was reviewed by the board. Minor changes will implemented. Megan Kronsteiner still has a piece to provide the board on indemnification language, so this will not come back to the board for an approval vote until the July session.

Ms. Nichols advised the board that the following three items will come to the board for approval tomorrow evening:

Sentinel Events Policy

Quality Assurance and Process Improvement Plan (QAPI)

Transfer Policy

ADJOURNMENT

With no further business, the meeting was adjourned at 5:10 pm.

Simon Alonzo, Board Chair

A stylized, cursive handwritten signature in blue ink, consisting of several loops and a long horizontal stroke at the end.

Date: 7/21/2026

Patrice Parrott, Board Secretary

A cursive handwritten signature in blue ink, appearing to read "Patrice A. Parrott" with a long, sweeping tail.

Date: 7/21/2026